



**MONROE
PUBLIC
LIBRARY**

A Place to Gather & Grow

Board of Trustees Meeting

October 15, 2015

Members :

	PRESENT	ABSENT
Dan Bartholf	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Daniel Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Jevens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leslie Nider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Timm	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sarah Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Staff:

Brooke Bauman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Neuenschwander called the October 15th meeting to order at 7:03 pm with a quorum present.

Approval of Agenda:

Trustee Hyland made a motion to approve the agenda as presented. Trustee Jevens seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes

Trustee Hyland made a motion to approve the minutes as presented. Trustee Wilke seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the Youth Services and Teen updates, was reviewed and discussion was held.

Friends Group Report:

The Friends talked about the mission of the organization and direction they would like to go. They also discussed possible areas to reach out in the future.

Financial Review:

The financial reports were reviewed with the following balances:

The LGIP account balance was reported at \$ 212,518.52.

The MPL Gift & Special Fund account balance was reported at \$ 9,416.47.

The SCLS Foundation report balance was reported at \$ 552.80.

The list of invoices was distributed.

Trustee Harrigan made a motion to approve the invoices as presented. Trustee Nider seconded the motion. The motion carried unanimously.

Unfinished Business: Appointment of Ad Hoc Compensation Study Committee

President Neuenschwander appointed Trustee Hyland and Trustee Cummings to the ad hoc committee. This committee will look at those employees that are not represented by the union to see if compensation is inline. They will also determine what type of plan to use in the future. Others are encouraged to volunteer for this committee. Suzann stated that a lot of research has already been completed.

Unfinished Business: Discussion of Strategic Planning Status

Suzann would like to change the direction of the strategic planning process. Suzann, staff, and board members were left confused by the SCLS-led session. Suzann does not feel that the direction of the process is as expected. The Board agreed. Suzann proposed that she attempt to compile a plan based on the library trends, information that already exists, and information that is being gathered for the City of Monroe's Comprehensive Plan. The Board agreed. Suzann will present this information at an upcoming Board meeting. Edits can be made at the board level.

Unfinished Business: Appointment of Ad Hoc Strategic Plan Committee

This item was scratched from the agenda due to the previous decision of giving Suzann the authority to compile a plan.

New Business: Approval of Revision to Fine & Fee Schedule

Suzann reviewed the revisions. Trustee Jevens made a motion to approve the *Fine & Fee Schedule* as presented. Trustee Harrigan seconded the motion. The motion carried unanimously.

New Business: Approval of Final Elevator Payment

The Board reviewed the correspondence from Ron Olson regarding the elevator payment. Suzann will

inquire what, if any fund balance exists from FY 2014-2015. Trustee Hyland made a motion to apply the fund balance from FY 2014-2015 toward the \$23,000 balance on the elevator repair project and, if needed, use LGIP funds to make up the difference to pay the balance off. Trustee Jevens seconded the motion. Motion carried unanimously.

Business from Trustees:

Next meeting is November 19th.

Adjournment:

Trustee Harrigan made a motion to adjourn at 7:45 pm. Trustee Wilke seconded the motion. Motion carried unanimously.