



MONROE
PUBLIC
LIBRARY

A Place to Gather & Grow

Board of Trustees Meeting

May 19, 2016

Members :

	PRESENT	ABSENT
Dan Bartholf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Susan Jevens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leslie Nider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Timm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Staff:

Brooke Bauman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Neuenschwander called the May 19th meeting to order at 7:01 pm with a quorum present.

Approval of Agenda:

Trustee Bartholf made a motion to approve the agenda as presented. Trustee Jevens seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Timm made a motion to approve the minutes as presented. Trustee Cummings seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the Youth Services and Teen updates, was reviewed and discussion was held.

Friends Group Report:

The Friends met, but did not have a quorum. They discussed having a library at Pleasant View Nursing Home, video Most Wanted collections, and donating funds toward the Cheese Days booth.

Financial Review:

The financial reports were reviewed with the following balances:

The LGIP account balance was reported at \$202,867.16.

The MPL Gift & Special Fund account balance was reported at \$11,689.71.

The SCLS Foundation report balance was reported at \$576.84.

The list of invoices was distributed.

Trustee Timm made a motion to approve the invoices as presented. Trustee Jevens seconded the motion. The motion carried unanimously.

Unfinished Business:

None.

New Business: Consideration of Non-represented Salaries for 2016-17

Two items were discussed. First was setting the non-represented employees' salaries in accordance with the transition plan approved at the April meeting. Second was setting the library director's salary in accordance with the change in salary of Monroe School District's Administration, when determined. Discussion was held. Trustee Bartholf made a motion to approve setting the non-represented employees' salaries in accordance with the transition plan and the library director's salary in accordance with any salary change granted to Monroe School District's Administration. Trustee Cummings seconded the motion. The motion carried unanimously.

New Business: Consideration of Budget Proposal for 2016-2017

Suzann presented a budget proposal for discretionary line items. The proposal included a \$750 increase from the 2015-16 budget. In order to cover the increase and the previously approved salary increases, there would need to be a 2% overall increase to the entire budget. Trustee Bartholf made a motion to approve a 2% overall budget increase that will cover the proposed discretionary line items and the salary increases, as previously approved. Trustee Harrigan seconded the motion. The motion carried unanimously.

New Business: Consideration of Youth Services Coordinator Contract

A new YS Coordinator has been selected from the interview pool, but will not start her position in Monroe until August 1st. Her first-year salary will be \$48,215, which will be prorated based upon start date. Trustee Cummings made a motion to allow President Neuenschwander to sign the contract once it has been prepared. Trustee Jevens seconded the motion.

New Business: Consideration of Date for June Board Meeting

Due to a conflict with another local event, discussion was held on moving the June meeting to another date. General consensus was to move the meeting to June 23rd at the regular time.

Business from Trustees:

Next meeting is June 23rd, 2016.

Adjournment:

Trustee Nider made a motion to adjourn at 7:49 pm. Trustee Bartholf seconded the motion. Motion carried unanimously.