



MONROE
PUBLIC
LIBRARY

A Place to Gather & Grow

Board of Trustees Meeting

June 15th, 2017

Members :	PRESENT	ABSENT
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Susan Jevens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nikki Matley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Nolen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Timm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Staff:		
Brooke Bauman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Neuenschwander called the June 15th regular meeting to order at 7:00 pm with a quorum present.

Approval of Agenda:

Trustee Timm made a motion approve the agenda as presented. Trustee Harrigan seconded the motion. Motion carried unanimously.

Welcome to Nikki!

Nikki Matley was welcomed to the board and introductions were made. She's excited to join the Board.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Nolen made a motion to approve the minutes as presented. Trustee Jevens seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the Youth Services and Teen updates, was reviewed and discussion was held. Suzann provided an update on Brooke's condition. She also made board members aware of a

serious crime that was alleged to have taken place in the library. We were made aware of the situation when police contacted the library to request surveillance footage 7 days after the alleged incident.

Friends Group Report:

The Friends did not meet, but voted electronically earlier in the week to provide funds for Ann's retirement party.

Financial Review:

The financial reports were reviewed with the following balances:

The LGIP account balance was reported at \$189,198.48

The MPL Gift & Special Fund account balance was reported at \$14,069.70

The SCLS Foundation report balance was reported at \$603.96

The list of invoices was distributed.

Trustee Cummings made a motion to approve the invoices as presented. Trustee Matley seconded the motion. The motion carried unanimously.

Unfinished Business: Phase II Update

Dimension IV is ready to meet with the committee to present different options. Suzann will get that scheduled. Trustee Timm noted that she had discovered earlier building plans than those Dimension IV currently has.

New Business: Approval of Winter Holiday Closures

Suzann recommended that the library be closed on the 25th, 26th, 1st, and 2nd. This will avoid the need for floating holidays for staff. Trustee Jevens made a motion to approve the closures as presented. Trustee Cummings seconded the motion. The motion carried unanimously.

New Business: Consideration of Policy on Exam Proctoring

No revisions at this time.

New Business: Consideration of Fine & Fee Schedule

No revisions at this time.

New Business: Approval of Adult Services Coordinator Contract

Suzann would like Gary to be authorized to sign Laura's contract at the assigned salary. She will begin her new position on July 1. Trustee Cummings made a motion to authorize Gary to sign the contract once it is prepared. Trustee Harrigan seconded the motion. The motion carried unanimously.

New Business: Set Non-represented Salaries for the Upcoming Fiscal Year

Suzann distributed the salaries approved by the ad hoc compensation committee during its earlier meeting. Suzann reminded the board that the library is entering year 2 of a 3-year realignment of

salaries. She also noted that the 15% supervision supplement will completely phased out after one additional retirement. Extensive discussion was held on the structure of the salary scale. Trustee Jevens made a motion to approve the salaries as presented. Trustee Nolen seconded the motion. The motion carried unanimously.

Business from Trustees:

Next meeting is Thursday, July 20th.

Adjournment:

Trustee Timm made a motion to adjourn at 7:35pm. Trustee Matley seconded the motion. Motion carried unanimously.