



**MONROE
PUBLIC
LIBRARY**

A Place to Gather & Grow

Board of Trustees Meeting

April 20th, 2017

Members :

	PRESENT	ABSENT
Dan Bartholf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Daniel Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Jevens	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gary Neuenschwander	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Nolen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Timm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Staff:

Brooke Bauman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

Vice-President Hyland called the April 20th regular meeting to order at 7:00 pm with a quorum present.

Approval of Agenda:

Trustee Bartholf made a motion approve the agenda as presented. Trustee Timm seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Nolen made a motion to approve the minutes as presented. Trustee Bartholf seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the Youth Services and Teen updates, was reviewed and discussion was held.

Friends Group Report:

The Friends did not meet this month.

Financial Review:

The financial reports were reviewed with the following balances:

The LGIP account balance was reported at \$188,983.69.

The MPL Gift & Special Fund account balance was reported at \$19,019.46.

The SCLS Foundation report balance was reported at \$625.82.

The list of invoices was distributed.

Trustee Bartholf made a motion to approve the invoices as presented. Trustee Harrigan seconded the motion. The motion carried unanimously.

Unfinished Business: Phase II Update

The committee has settled on the scope of the project. Tina from Dimension IV came to the library to meet with Suzann, take pictures and get measurements.

Unfinished Business: Adult Services Coordinator Search Update

The application window closed on 4/16. Thirteen applications were received. The hiring committee will meet to determine which four or five candidates they would like to interview. The interviews will take place on May 12th and 13th.

New Business: Consideration of Revised Policy on Requests for Materials Reconsideration

The revised *Policy on Requests for Materials Reconsideration* was reviewed. There were several revisions to the previous version of the policy. Trustee Timm made a motion to approve the *Policy on Requests for Materials Reconsideration*. Trustee Nolen seconded the motion. The motion carried unanimously.

New Business: Consideration of Estimation Services Proposal by Dimension IV

Suzann distributed the proposal for services provided by Dimension IV for Phase II of the makeover project. Discussion was held regarding the public perception, funding and timing of payment for the various services outlined in the proposal. The final cost of the project cannot be determined until each phase of the proposal is complete. The board would like Suzann to keep them informed of the costs associated with the project as the information becomes available.

Trustee Harrigan made a motion to approve up to \$54,600 from the LGIP. Trustee Nolen seconded the motion. The motion carried unanimously.

New Business: Strategic Plan Review

Suzann distributed an update on the strategic plan. We are currently at the midpoint in the two-year plan and are approximately half through accomplishing the goals of the Plan. The potential of a joint staff-

board meeting being held in regards to one of the goals was discussed. Suzann will update the board on the progress of the Plan.

Business from Trustees:

Next meeting is Thursday, May 18th

Adjournment:

Trustee Bartholf made a motion to adjourn at 8:17 pm. Trustee Timm seconded the motion. Motion carried unanimously.