



Board of Trustees Meeting

February 28, 2019

Members:

	PRESENT	ABSENT
Dave Chugg	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathleen Rinear	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(VACANT)	<input type="checkbox"/>	<input type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Neuenschwander called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:00 pm with a quorum present.

Approval of Agenda:

Trustee Hyland made a motion approve the agenda as presented. Trustee Tabaka seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

President Neuenschwander related the content of an email he received from an author dismayed that the library declined to carry his book..

Trustee Candidate Interviews

Two candidates were interviewed by the board using prepared questions.

Approval of Minutes:

Trustee Hyland made a motion to approve the minutes of the January 24, 2019 regular meeting as presented. Trustee Plourde seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The Friends group met earlier with without a quorum present. The turnover of financial information to the treasurer has not yet happened. The president has been out of contact and did not attend the meeting again this month. A representative from the Literacy Council is still needed.

Board Briefing:

Andrea shared a current matter of debate in the children's area — whether to keep the picture book categories instituted under a previous coordinator or to return to traditional shelving by author.

Financial Review:

The financial reports were reviewed with the following balances at the end of January:

- The LGIP account balance was reported at \$180,333.56.
- The MPL Gift & Special Fund account balance was reported at \$20,107.07.
- The SCLS Foundation report balance was reported at \$680.32.
- The list of invoices was distributed.

Trustee Harrigan made a motion to approve the invoices as presented. Trustee Tabaka seconded the motion. The motion carried unanimously.

Unfinished Business: Phase II

Suzann updated the board on the prospect of a community block grant. A contact with the state recommended the library apply through the city, rather than the county. The grant application is due at the end of May.

Unfinished Business: Strategic Planning

Victoria Solomon from Extension has agreed to facilitate the library's strategic planning, but is not able to do so until June. The board is agreeable.

New Business: Consideration of Policy on Appropriate Library Behavior

No changes recommended at this time.

New Business: Consideration of Policy on Library Closures

Two changes were proposed: the addition of the day after Thanksgiving as a paid holiday so the total number is consistent with the rest of the district, and a stipulation that library staff will be paid without taking leave if DAC offices are closed due to inclement weather. The latter was struck after a lengthy discussion. A DAC representative will be asked to come to the March meeting to answer the board's questions. Trustee Tabaka moved to approve the policy as amended. Trustee Hyland seconded the motion. The motion carried unanimously.

New Business: Consideration of DPI Annual Report

Copies of the completed report were distributed and reviewed. Trustee Chugg moved to approve the content of the report and the board statement. Trustee Harrigan seconded the motion. The motion carried unanimously. President Neuenschwander signed the documents.

New Business: Recommendation for Trustee Appointments

Discussion on the interviewed candidates was held. Trustee Hyland moved to recommend Mary Jane Grenzow (March) and Cathy Goray (August) to the District for appointment as library trustees. Trustee Harrigan seconded the motion. The motion carried unanimously.

Business from Trustees:

Next meeting is at 7pm on Thursday, March 28th in the 2nd floor meeting room.

Adjournment:

Trustee Hyland made a motion to adjourn at 8:28pm. Trustee Plourde seconded the motion. Motion carried unanimously.