



MONROE  
PUBLIC  
LIBRARY

*A Place to Gather & Grow*

# Board of Trustees Meeting

April 16th, 2015

<b>Members :</b>	PRESENT	ABSENT
Dan Bartholf	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Daniel Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Jevens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leslie Nider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Porter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Timm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Staff:</b>		
Brooke Bauman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

President Neuenschwander called the April 16th meeting to order at 7:03 pm with a quorum present.

**Approval of Agenda:**

Trustee Hyland made a motion to approve the agenda as amended. Trustee Jevens seconded the motion. Motion carried unanimously.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Harrigan made a motion to approve the minutes as presented. Trustee Hyland seconded the motion. The motion carried unanimously.

**Director's Report:**

The Director's Report, including the Youth Services and Teen updates, was reviewed and discussion was held.

### **Friends Group Report:**

The Friends discussed ideas for upcoming events and decided that the purpose of the events is to involve the community and have fun.

### **Financial Review:**

The financial reports were reviewed with the following balances:

The LGIP account balance was reported at \$ 222,376.21.

The MPL Gift & Special Fund account balance was reported at \$ 6,097.72.

The SCLS Foundation report balance was not available at the time of the meeting.

The list of invoices was distributed.

Trustee Porter made a motion to approve the invoices as presented. Trustee Harrigan seconded the motion. The motion carried unanimously.

### **Meet the Team: Holly Storck-Post**

Introduction of Holly Storck-Post, Youth Services Coordinator was made. She spoke about the experiences she has had in her first year at the Monroe Public Library.

### **Unfinished Business: Interior Makeover Project Status Update**

Suzann reported that the rocking chair has arrived, but appears to be the wrong wood. She is still working on settling the dispute over the signage invoice. The Board also discussed waiting until after the strategic plan to start on Phase 2 to see what the public wants.

### **Unfinished Business: Creation of Positions Update**

President Neuenschwander reported that he has sent a letter to Cory Hirsbrunner and Ron Olson regarding the Marketing Coordinator position. He is awaiting a response.

### **New Business: Approval of Policy on Exam Proctoring**

Suzann and Linda Bourquin, who handles proctoring at the Library, worked on this policy after companies had wanted to send applicants to complete skills testing to be proctored at the Library. Suzann doesn't feel that is good use of the library proctoring services. The intent was for furthering education of the patrons. Trustee Harrigan mentioned that Blackhawk Technical Colleges offers proctoring services for businesses and that if we get any requests for those services in the future to send them to BTC. Trustee Porter made a motion to approve the *Policy on Exam Proctoring*. Trustee Jevens seconded the motion. Motion carried unanimously.

### **New Business: Overview of 2015 Summer Reading Program**

Holly Storck-Post provided an overview of the 2015 summer reading program. The program starts on June 8<sup>th</sup> and includes eight weeks of reading, followed by two more weeks to bring in the participants' reading/activity logs.

This year's theme is super heroes/community heroes. Some of the events this year will include weekly Music & Movement programs, a super hero training camp, building of a city silhouette, presentations by community heroes, performers, and movies. Holly designed the t-shirts for the program, which were printed by Heartland Graphics, who donated the set-up charge. It has been decided, due to recent research, not to give away a lot of prizes, as has been the case in past years. The teen program will be similar to previous years and the adults will continue to have a summer reading program as well.

**New Business: Issue with Book a Tech Tutor Program Participant**

Suzann advised the Board of an issue with a specific patron who had been utilizing the service.

**Business from Trustees:**

Next Board meeting will be on May 21<sup>st</sup> at 7:00 pm.

**Adjournment:**

Trustee Hyland made a motion to adjourn at 7:58 pm. Trustee Timm seconded the motion. Motion carried unanimously.