



Board of Trustees Meeting

March 15, 2018

Members:	PRESENT	ABSENT
Dave Chugg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Jevens	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nikki Matley	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathleen Rinear	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Staff:		
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Call to Order:

President Neuenschwander called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:59 pm with a quorum present.

Approval of Agenda:

Trustee Hyland made a motion approve the agenda as presented. Trustee Rinear seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Rinear made a motion to approve the minutes of the February regular meeting as presented. Trustee Chugg seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The Friends approved the purchase of video equipment for the library's oral history project. Scholarship applications will be reviewed by the scholarship committee soon.

Financial Review:

The financial reports were reviewed with the following balances at the end of February:

The LGIP account balance was reported at \$184,595.55.

The MPL Gift & Special Fund account balance was reported at \$26,160.52.

The SCLS Foundation report balance was reported at \$705.61.

The list of invoices was distributed.

Trustee Rinear made a motion to approve the invoices as presented. Trustee Hyland seconded the motion. The motion carried unanimously.

Unfinished Business: Phase II Update

Suzann is scheduled to meet with Dimension IV next week. It is likely that the firm will present an adjusted floorplan for board review at the next board meeting, with the library team reviewing it shortly thereafter. If there are no more changes expected, Dimension IV will guide the committee through FF&E (furniture, fixtures, and equipment) selection in preparation for a final estimate.

New Business: Consideration of Policy on Special Collections

No changes recommended at this time.

New Business: Consideration of Policy on Collection Development & Maintenance

No changes recommended at this time.

New Business: Appointment of Ad Hoc Staff Committee

Trustee Neuenschwander appointed himself, Trustee Hyland, and Trustee Jevens to the committee.

Business from Trustees:

Next meeting is Thursday, April 19^h in the 2nd floor meeting room.

Adjournment:

Trustee Wilke made a motion to adjourn at 7:34 pm. Trustee Hyland seconded the motion. Motion carried unanimously.