

BULLETIN BOARD, LITERATURE DISPLAY AREAS AND DISPLAY CASE POLICY

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The primary functions of the library display spaces are to provide information about and foster effective use of the library's own materials, programs and services.

After the Library's needs have been satisfied, community notices of a cultural, recreational, and educational or community service nature, sponsored by non-profit organizations, may be posted.

GUIDELINES:

1. Priority is given to the School District of Monroe, to other tax supported agencies, and to non-profit community organizations.
2. Display items must be of a reasonable size in relation to the space available and the appearance and content must be suitable for display or distribution in the library.
3. Generally, notices and literature will be displayed for up to a two week period, however, notices of a permanent nature will be posted as long as space remains available.
4. All notices and literature for display should be brought to the adult circulation desk to be authorized and dated by a library staff member who will post it or place the material in the literature display rack.
5. The following will not be posted or displayed:
 - a. Notices, posters or literature of a political nature, including party and candidate information.
 - b. Posters, petitions, literature or other types of notices advocating a position on a public issue (although the library may set up its own display to provide background information on the issue, such as a book display on nuclear war, etc.).
 - c. Notices, posters, advertisements or literature for events or activities sponsored by profit making organizations, except those publicizing non-profit cultural, recreational, or educational activities.
6. The Library will participate in the IRS Library Program. This includes having tax forms and information available at the Library.