



MONROE
PUBLIC
LIBRARY

A Place to Gather & Grow

Board of Trustees Meeting

February 18, 2016

Members :

	PRESENT	ABSENT
Dan Bartholf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Jevens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leslie Nider	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Timm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Staff:

Brooke Bauman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Neuenschwander called the February 18th meeting to order at 7:00 pm with a quorum present.

Approval of Agenda:

Trustee Bartholf made a motion to approve the agenda as presented. Trustee Harrigan seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Hyland made a motion to approve the minutes as presented. Trustee Jevens seconded the motion. The motion carried unanimously.

Director's Report:

Marketing & Programming Librarian Laura Schmiedicke was introduced. The Director's Report, including the Youth Services and Teen updates, was reviewed and discussion was held.

Friends Group Report:

At their meeting, the Friends discussed last minute details for the scavenger hunt event, planned for Saturday.

Financial Review:

Trustee Cummings gave the following financial reports:

The LGIP account balance was reported at \$212,567.89.

The MPL Gift & Special Fund account balance was reported at \$11,373.86.

The SCLS Foundation report balance was reported at \$576.45

The list of invoices was distributed.

Trustee Bartholf made a motion to approve the invoices as presented. Trustee Cummings seconded the motion. The motion carried unanimously.

Unfinished Business: Compensation Study Update

The committee planned to meet after the Board meeting. The ranges and steps had been identified; the next task was to come up with the total cost and discuss how to pay for it. A plan will be presented to the full Board for approval.

Unfinished Business: Strategic Plan Update

Trustees handed in their comments on the working draft. Small group discussions were held among the staff, with the opportunity to submit individual comments and suggestions. Trustee Wilke and Suzann will work on incorporating feedback into the working draft.

New Business: Approval of Revised Occupancy Agreement with Green County Genealogical Society

Suzann noted that the original agreement was modeled after a similar document from another library. In the five years that have passed since the signing of the original agreement, the relationship and protocols have evolved. These changes are reflected in the new agreement, presented for President Neuenschwander's signature.

Trustee Hyland made a motion to approve the revised agreement. Trustee Timm seconded the motion. The motion carried unanimously.

New Business: Approval of State Annual Report

The annual DPI report was presented and briefly discussed. Suzann noted that multiple team members contributed information for the report.

Trustee Bartholf made a motion to approve the report as presented, and to answer "yes" to the question of adequate representation by SCLS. Trustee Jevens seconded the motion. The motion carried unanimously.

New Business: Approval of Revision to Policy on Appropriate Library Behavior

Suzann described the recent issue with panhandling, directed to both patrons and staff.

Trustee Harrigan made a motion to approve the revision as presented. Trustee Timm seconded the motion. The motion carried unanimously.

New Business: Decision Regarding Operations on Saturday, September 17th

Trustees reviewed the supporting points for each position, included with the board packets. Several trustees voiced strong support for closing entirely, primarily citing reasons of allowing employees to enjoy the event, concerns of building cleanliness, and low use in 2014. Others noted the benefits of having a presence in a square event.

Trustee Timm made a motion to close the library on September 17th, but have a booth on the lawn for the afternoon. Trustee Jevens seconded the motion. The motion carried unanimously.

Business from Trustees:

Next meeting is March 17th, 2016.

Adjournment:

Trustee Bartholf made a motion to adjourn at 7:51 pm. Trustee Cummings seconded the motion. Motion carried unanimously.