



# Board of Trustees Meeting

June 21, 2018

<b>Members:</b>	PRESENT	ABSENT
Dave Chugg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Jevens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathleen Rinear	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Staff:</b>		
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Call to Order:**

Vice-president Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:04 pm with a quorum present.

**Approval of Agenda:**

Trustee Jevens made a motion approve the agenda as presented. Trustee Rinear seconded the motion. Motion carried unanimously.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Plourde made a motion to approve the minutes of the May regular meeting as presented. Trustee Chugg seconded the motion. The motion carried unanimously.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held.

**Friends Group Report:**

The Friends group did not meet.

**Board Briefing:**

Laura gave a short presentation on the downloadables available at the library and the difficult relationship between libraries and publishers with regard to digital content.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of May:

- The LGIP account balance was reported at \$185,385.91.
- The MPL Gift & Special Fund account balance was reported at \$21,667.80.
- The SCLS Foundation report balance was reported at \$687.62.
- The list of invoices was distributed.

Trustee Rinear made a motion to approve the invoices as presented. Trustee Jevens seconded the motion. The motion carried unanimously.

### **Unfinished Business: Phase II Funding Gap Discussion**

Board members had many suggestions for fundraising to close the gap. More information on some of the suggestions will be presented next month.

### **New Business: Consideration of Policy on Exam Proctoring**

No changes recommended at this time.

### **New Business: Consideration of Policy on Fine & Fee Schedule**

Trustee Jevens made a motion to approve the budget proposal as presented. Trustee Wilke seconded the motion. The motion carried unanimously. Trustee Chugg asked about fine amnesty for children. This will be added to next month's agenda.

### **Business from Trustees:**

Next meeting is at 7pm on Thursday, July 19<sup>th</sup> in the 2<sup>nd</sup> floor meeting room.

### **Adjournment:**

Trustee Jevens made a motion to adjourn at 7:51pm. Trustee Chugg seconded the motion. Motion carried unanimously.