



Board of Trustees Meeting

December 20, 2018

Members:

	PRESENT	ABSENT
Dave Chugg	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathleen Rinear	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(VACANT)	<input type="checkbox"/>	<input type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Call to Order:

President Neuenschwander called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:01pm with a quorum present.

Approval of Agenda:

Trustee Tabaka made a motion approve the agenda as presented. Trustee Wilke seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Wilke made a motion to approve the minutes of the November 15th regular meeting as corrected. Trustee Harrigan seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The Friends group did not meet this month, in accordance with their plan.

Board Briefing:

Laura gave a video presentation on the new series numbering system. The video will be unveiled to the public in the new year.

Financial Review:

The financial reports were reviewed with the following balances at the end of November:

- The LGIP account balance was reported at \$179,594.29.
- The MPL Gift & Special Fund account balance was reported at \$21,974.88.
- The SCLS Foundation report balance was reported at \$705.61.
- The list of invoices was distributed.

Invoices were not available at meeting time, but will be sent within a few days.

Unfinished Business: Phase II Funding Gap Discussion

Board members had many suggestions for fundraising to close the gap. More information on some of the suggestions will be presented next month.

New Business: Consideration of Policy on Homebound Delivery

No changes recommended at this time. A trustee pointed out an incomplete sentence that needs to be corrected. Trustee Plourde made a motion to approve as corrected. Trustee Wilke seconded the motion. The motion carried unanimously.

New Business: Consideration of Photography

No changes recommended at this time.

New Business: Consideration of Policy on Meeting Rooms

This policy returns to the board sooner than expected to deal with an emerging issue of an eighteen-year-old high school student serving as the supervisor for other older teenagers in the programming room. Trustee Hyland made a motion to approve as presented. Trustee Harrigan seconded the motion. The motion carried unanimously.

New Business: November 2019 Board Meeting

The board meeting falls on Thanksgiving Day next year. It can be cancelled, or we can schedule an alternative day and time. Trustee Hyland made a motion to not hold meeting in November 2019. Trustee Wilke seconded the motion. The motion carried unanimously.

New Business: Strategic Plan

It's time to work on a new strategic plan. Suzann said she would like to ask Cara Carper from Green County Development Corporation to be our facilitator. The board expressed agreement with the choice.

Business from Trustees:

Next meeting is at 7pm on Thursday, January 24th in the 2nd floor meeting room.

Adjournment:

Trustee Plourde made a motion to adjourn at 7:25pm. Trustee Wilke seconded the motion. Motion carried unanimously.