



# Board of Trustees Meeting

April 25, 2019

<b>Members:</b>	PRESENT	ABSENT
Dave Chugg	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Staff:</b>		
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

Vice-president Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:03pm with a quorum present.

**Approval of Agenda:**

Trustee Plourde made a motion to approve the agenda as presented. Trustee Goray seconded the motion. Motion carried unanimously.

**Public Comment:**

None.

**Board Correspondence:**

The Board received an email from Trustee Rinear resigning her position, as the move is taking a lot of her time and Trustee-to-be Goray was ready to go.

**Approval of Minutes:**

Trustee Plourde made a motion to approve the minutes of the March 28, 2019 regular meeting as presented. Trustee Goray seconded the motion. The motion carried unanimously.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held.

**Friends Group Report:**

The group made quite a bit of progress in the meeting. A new president was elected, and three new board members were appointed.

### **Board Briefing:**

Andrea gave a presentation on the plan for un-categorizing the picture books and about diversity in children's services.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of January:

- The LGIP account balance was reported at \$181,052.97
- The MPL Gift & Special Fund account balance was reported at \$18,715.50.
- The SCLS Foundation report balance was reported at \$700.10.
- The list of invoices was distributed.

Trustee Plourde made a motion to approve the invoices as presented. Trustee Goray seconded the motion. The motion carried unanimously.

### **Unfinished Business: Phase II**

Suzann will meet with Ms. Hennessey and Mr. Baumann in the next week to draw upon their capital campaign experience.

### **New Business: Consideration of Policy on Requests for Materials Reconsideration**

No changes recommended at this time.

### **New Business: Consideration of Chair Seat Replacements**

Most of the seats on the adult computers have split due to the vinyl desiccating and splitting. A quote from Lerdahl Interiors for \$1583.73 installed was presented. After a discussion of where to take payment from, Trustee Plourde made a motion to pay for the seats from the regular budget. Trustee Grenzow seconded the motion. The motion carried unanimously.

### **New Business: Consideration of Light Fixture Upgrades**

Maintenance Coordinator Batz recommended that all of the library's can lights be replaced with efficient LED fixtures. After a lengthy discussion, Trustee Plourde moved to approve the purchase to come from LGIP for no more than \$12,000 after possible rebates were investigated. Trustee Tabaka seconded the motion. The motion carried unanimously.

### **Business from Trustees:**

Next meeting is at 7pm on Thursday May 23rd in the 2<sup>nd</sup> floor meeting room.

### **Adjournment:**

Trustee Plourde made a motion to adjourn at 7:47pm. Trustee Goray seconded the motion. Motion carried unanimously.