



Board of Trustees Meeting

May 23, 2019

Members:

	PRESENT	ABSENT
Dave Chugg	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Neuenschwander called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:00pm with a quorum present.

Approval of Agenda:

Trustee Hyland made a motion to approve the agenda as presented. Trustee Grenzow seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Goray made a motion to approve the minutes of the April 25, 2019 regular meeting as presented. Trustee Tabaka seconded the motion. The motion carried unanimously.

Team Reports:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The group held a meeting earlier, but without a quorum. Nevertheless, the new president took over and the group spent the time planning and brainstorming.

Board Briefing:

Laura gave an overview of summer programs and promotions.

Financial Review:

The financial reports were reviewed with the following balances at the end of January:

- The LGIP account balance was reported at \$181,423.42.
- The MPL Gift & Special Fund account balance was reported at \$16,928.84.
- The SCLS Foundation report balance was reported at \$715.81.
- The list of invoices was distributed.

Trustee Plourde made a motion to approve the invoices as presented. Trustee Hyland seconded the motion. The motion carried unanimously.

Unfinished Business: Phase II

Suzann summarized her meeting with Ms. Hennessey and Mr. Baumann to discuss ideas for Phase II fundraising. They recommended using a professional fundraiser, even if that person would just develop the plan. Consistent messaging will be key. Trustees Neuenschwander and Hyland volunteered to meet with Suzann to start reviewing the suggestions, as well as the ideas generated by the team and the Board earlier.

New Business: Consideration of Policy on Volunteers

After several trustees brought up background checks for volunteers, Suzann said she would check with the District on its procedure. The agenda item was tabled.

New Business: Consideration of Policy on Technology Instruction

No changes were recommended.

New Business: Consideration of General Fund Budget for 2019-20

Suzann gave an overview of the budget, including the materials budget. Trustees had a few questions and those were answered. Trustee Goray moved to approve the budget as presented. Trustee Harrigan seconded the motion. The motion carried unanimously.

New Business: Consideration of Non-represented Salaries for 2019-20

The coming fiscal year is the first after the conclusion of the three-year salary realignment. Those on a step system change steps every other year. This is not a step year. Therefore, it was recommended that they receive the same adjustment that District exempt staff receive, and that Suzann receive the same adjustment that District administrators receive for the 2019-20 fiscal year. Trustee Plourde moved to approve non-represented salaries as presented. Trustee Tabaka seconded the motion. The motion carried unanimously.

Business from Trustees:

Next meeting is at 7pm on Thursday June 27th in the 2nd floor meeting room.

Adjournment:

Trustee Plourde made a motion to adjourn at 7:40pm. Trustee Goray seconded the motion. Motion carried unanimously.

DRAFT