



Board of Trustees Meeting

October 24, 2019

Members:

	PRESENT	ABSENT
Dave Chugg	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Neuenschwander	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:00pm with a quorum present.

Approval of Agenda:

Trustee Plourde made a motion to approve the agenda as presented. Trustee Cummings seconded the motion. Motion carried unanimously.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Goray made a motion to approve the minutes of the September 26th regular meeting as presented. Trustee Tabaka seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The group will continue its membership drive through November. The group will not meet again until January.

Board Briefing:

Andrea gave a presentation about the library's new curiosity kits and memory care kits.

Financial Review:

The financial reports were reviewed with the following balances at the end of September:

- The LGIP account balance was reported at \$175,689.97.
- The MPL Gift & Special Fund account balance was reported at \$28,296.25.
- The SCLS Foundation report balance was reported at \$723.88.
- The list of invoices was distributed.

Trustee Harrigan made a motion to approve the invoices as presented. Trustee Grenzow seconded the motion. The motion carried unanimously.

Unfinished Business: Phase II Fundraising

Suzann and President Hyland described the meeting with Jodi Sweeney, who is doing the feasibility study. She hopes to complete the study in December.

Unfinished Business: Consideration of Policy on Library Closures

Information about Cheese Days was added per board request. Trustee Plourde made a motion to approve the revised policy as presented. Trustee Cummings seconded the motion. The motion carried unanimously.

New Business: Consideration of Policy on Personnel Policy for Library Staff

No changes recommended at this time.

New Business: Consideration of Policy on Personnel Policy for Library Staff

A single sentence was added about resetting the room after the event. Trustee Plourde made a motion to approve the revised policy as presented. Trustee Thomas seconded the motion. The motion carried unanimously.

New Business: Appointment of Friends group representative

President Hyland appointed Trustee Goray as the representative.

New Business: Consideration of November & December meeting dates

After discussion, it was decided that a regular meeting will not be held in November and that the December meeting will be held on Thursday, December 19th at 6pm. Trustee Thomas made a motion to approve these dates. Trustee Grenzow seconded the motion. The motion carried unanimously.

Business from Trustees:

Next meeting is at **6pm** on Thursday December 19th in the 2nd floor meeting room.

Adjournment:

Trustee Plourde made a motion to adjourn at 7:36pm. Trustee Goray seconded the motion.