



# Board of Trustees Meeting

February 27, 2020

**Members:**

PRESENT

ABSENT

Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Call to Order:**

President Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:01pm with a quorum present.

**Approval of Agenda:**

Trustee Plourde made a motion to approve the agenda as presented. Trustee Thomas seconded the motion.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Unfinished Business: Final Feasibility Report for Phase II Fundraising:**

Jodi Sweeney shared her final report and reiterated that the project statement will need attention. She'll need several board members to join the community committee. 1.5 million is considered the stretch goal. March-May can be the planning period. Once the cost is updated, things can move very quickly. Large gifts will need to be collected first to build momentum. She discussed various areas of contribution.

**Approval of Minutes:**

Trustee Plourde made a motion to approve the minutes of the January 21<sup>st</sup> regular meeting as presented and the February 5<sup>th</sup> special meeting (with attendees corrected). Trustee Tabaka seconded the motion. Motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held.

**Friends Group Report:**

The group did not meet this month.

**Board Briefing:**

A briefing was not given this month.

**Financial Review:**

The financial reports were reviewed with the following balances at the end of January:

- The LGIP account balance was reported at \$176,710.37.
- The MPL Gift & Special Fund account balance was reported at \$15,015.84.
- The SCLS Foundation report balance was reported at \$758.48.
- The list of invoices was distributed.

Trustee Goray made a motion to approve the invoices as presented. Trustee Grenzow seconded the motion.

**Unfinished Business: Consideration of Policy on Public Displays**

Revisions were made to allow the possibility of internal sign posting by meeting room users on a case-by-case basis. Trustee Thomas made a motion to approve the revised policy as presented. Trustee Plourde seconded the motion. Motion carried.

**New Business: Consideration of Policy on Appropriate Library Behavior**

Several minor changes were made in response to behaviors seen by the library team. Trustee Tabaka made a motion to approve the revised policy as presented. Trustee Leverton seconded the motion. Motion carried.

**New Business: Consideration of Updating Phase II Estimate**

The original estimate must be updated as a precursor to fundraising. Trustee Plourde made a motion to have Dimension IV do so, with associated costs to come from LGIP. Trustee Grenzow seconded the motion. Motion carried.

**New Business: Consideration Hiring Fundraiser for Phase II Costs**

The Board chose to stick with The Sweeney Group for the actual fundraising and authorize President Hyland to enter into a contract. Trustee Goray made a motion to authorize President Hyland to enter into a contract with Jodi Sweeney, with costs to come from LGIP. Trustee Tabaka seconded the motion. The motion carried.

**New Business: Consideration of 2019 DPI Annual Report**

The trustees briefly discussed the report. Trustee Thomas made a motion to authorize President Hyland to sign the report for submission. Trustee Tabaka seconded the motion. The motion carried.

**Business from Trustees:**

President Hyland will not be at the next meeting. A question was brought up about appointing to the community committee, with confusion about the precise structure. Suzann will clarify and notify. Next meeting is at 7pm on Thursday March 26<sup>th</sup> in the 2<sup>nd</sup> floor meeting room.

**Adjournment:**

Trustee Tabaka made a motion to adjourn at 8:11pm. Trustee Thomas seconded the motion.