



Board of Trustees Meeting

April 23, 2020

Members:	PRESENT	ABSENT
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Staff:		
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:02pm with a quorum present. District Administrator Waski was present. Team members Brooke Bauman, Rachael Holcomb, Janel Keizer, and Rachael Rupp were also present.

Approval of Agenda:

Trustee Plourde made a motion to approve the agenda as presented. Trustee Goray seconded the motion. Motion carried.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Goray made a motion to approve the minutes of the March 15th special meeting as presented. Trustee Grenzow seconded the motion. The motion carried.

Director's Report:

An abbreviated team report was reviewed and discussion was held.

Friends Group Report:

The Friends did not meet.

Financial Review:

The financial reports were reviewed with the following balances at the end of March:

- The LGIP account balance was reported at \$169,601.52.
- The MPL Gift & Special Fund account balance was reported at \$13,096.20.
- The SCLS Foundation report balance was reported at \$636.50.
- The list of invoices was distributed.

Trustee Harrigan made a motion to approve the invoices as presented. Trustee Tabaka seconded the motion. The motion carried.

Consideration of Staff Work in the Building During “Safe at Home”

District Administrator Waski presented the district perspective on employees working during the pandemic and the logistics involved in keeping them safe. Trustee Plourde moved to allow a small number of employees to work on Tuesdays and Fridays moving forward. Trustee Grenzow seconded the motion. The motion carried.

Consideration of Library Service During “Safe at Home”

Suzann presented the pros and cons of offering curbside service, which is now allowed under the Governor’s order. After discussion, Trustee Plourde moved to not offer curbside service to the public at this time. Trustee Goray seconded the motion. The motion carried.

Consideration of Purchase of Security Camera System

The existing camera system is not functioning well and does not offer the features the library needs. Brooke worked on evaluating options and determined that the best option is to purchase the same system currently utilized by the District, with hopes of sharing some of the cameras. The District has been very happy with the system. Trustee Goray moved purchase the system from Integral Building Systems for \$21,482, payable from LGIP. Trustee Harrigan seconded the motion. The motion carried.

Business from Trustees:

Next regular meeting is at 7pm on Thursday, May 28th. Most likely, it will be a virtual meeting.

Adjournment:

Trustee Grenzow made a motion to adjourn at 7:46pm. Trustee Tabaka seconded the motion.