



# Board of Trustees Meeting

August 27, 2020

<b>Members:</b>	PRESENT	ABSENT
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Staff:</b>		
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

President Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:03pm with a quorum present. Team members Suzann Holland, Andrea Schmitz, Laura Schmiedicke, and Jeff Pond were also present.

**Approval of Agenda:**

Trustee Plourde made a motion to approve the agenda as presented. Trustee Thomas seconded the motion. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Interviews of Trustee Candidates:**

The candidates were interviewed separately for 10-15 minutes each.

**Approval of Minutes:**

Trustee Goray made a motion to approve the minutes of the July meeting as presented. Trustee Tabaka seconded the motion. The motion carried.

**Director's Report:**

Full team reports were presented, discussions were held, and questions were answered.

### **Friends Group Report:**

The Friends Group met earlier in the week. Board members approved almost \$10,000 in small ticket items to start pilot collections, replace equipment, and otherwise enhance library operations and offerings.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of July:

- The LGIP account balance was reported at \$148,252.32.
- The MPL Gift & Special Fund account balance was reported at \$13,127.56.
- The SCLS Foundation report balance was reported at \$744.00.
- The list of invoices was distributed.

Trustee Thomas made a motion to approve the invoices as presented. Trustee Plourde seconded the motion. The motion carried.

### **Old Business: Discussion of Fundraising Campaign**

Suzann, President Hyland, and Trustee Harrigan reported on the meeting of the community committee, and the case statement.

### **Old Business: Update on COVID-19 Operations**

Things are going well and running smoothly. Traffic is starting to build again. Curbside continues to be offered. There have been few incidents with regard to mandatory mask-wearing, which is now required at all times. No change to operations is recommended at this time. If the District moves to Plan C (all virtual), Suzann will close entry to the library for the public, but continue with services such as curbside.

### **New Business: Selection of Candidate to Recommend for Appointment**

A lengthy discussion was held. Trustee Tabaka moved to recommend Heidi Carvin for the immediate opening and Ellen Hossman for the expected opening. Trustee Grenzow seconded the motion. The motion carried.

### **Business from Trustees:**

The next meeting will be held on September 24<sup>th</sup> at 7pm.

### **Adjournment:**

Trustee Plourde made a motion to adjourn at 7:57. Trustee Goray seconded the motion.