



# Board of Trustees Meeting

September 24, 2020

Members:	PRESENT	ABSENT
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Staff:</b>		
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## **Call to Order:**

President Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:07pm with a quorum present. Team members Suzann Holland, Andrea Schmitz, Laura Schmiedicke, and Jeff Pond were also present.

## **Approval of Agenda:**

Trustee Plourde made a motion to approve the agenda as presented. Trustee Thomas seconded the motion. Motion carried.

## **Public Comment:**

None.

## **Board Correspondence:**

Suzann shared correspondence from two patrons. Resulting conversation led to a brief discussion of “kid concierge” at the library with Andrea explaining how it works. The board decided no action was needed on either patron issue at this time.

## **Approval of Minutes:**

Trustee Goray made a motion to approve the minutes of the August meeting as presented. Trustee Harrigan seconded the motion. The motion carried.

## **Director’s Report:**

Full team reports were presented, discussions were held, and questions were answered.

## **Friends Group Report:**

The Friends have provided \$10,000 in for an interior book drop and numerous small ticket items to start pilot collections, replace equipment, and otherwise enhance library operations and offerings.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of July:

- The LGIP account balance was reported at \$143,768.54.
- The MPL Gift & Special Fund account balance was reported at \$11,462.42.
- The SCLS Foundation report balance was reported at \$766.51.
- The list of invoices was distributed.

Trustee Cummings made a motion to approve the invoices as presented. Trustee Leverton seconded the motion. The motion carried.

### **Old Business: Discussion of Fundraising Campaign**

President Hyland reported on the expansion of the community committee, and the launch of 100 Extraordinary Women.

### **Old Business: Update on COVID-19 Operations**

Things are going well and running smoothly. Traffic is continuing to build. Curbside continues to be offered. No change to operations is recommended at this time. If the District moves to Plan C (all virtual), Suzann will close entry to the library for the public, but continue with services such as curbside.

### **New Business: Designation to Cover Pledges**

Jodi suggests designating \$100,000 in held funds to cover the 100 Women campaign. Trustee Thomas moved to designate \$100,000 currently held in LGIP to back the 100 Women pledges. Trustee Grenzow seconded the motion. The motion carried.

### **New Business: Designation of Account for Campaign Funds**

Suzann recommended that the SCLS Foundation account be designated to hold incoming donations. Trustee Goray moved to accept her recommendation. Trustee Thomas seconded the motion. The motion carried.

### **New Business: Election of Officers**

Outgoing President Hyland was celebrated and thanked for his service. He will continue to work on the campaign. A brief discussion was held as to whether the District liaison could serve as an officer. Trustee Goray nominated Trustee Cummings to serve as Board President, seconded by Trustee Thomas. Motion carried. Trustee Goray nominated Trustee Harrigan to serve as Vice-president, seconded by Trustee Grenzow. Motion Carried.

### **Business from Trustees:**

The next meeting will be held on October 22<sup>nd</sup> at 7pm.

### **Adjournment:**

Trustee Grenzow made a motion to adjourn at 7:48. Trustee Plourde seconded the motion.