



# Board of Trustees Meeting

December 17, 2020

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

President Cummings called the meeting of the Monroe Public Library Board of Trustees to order at 6:06pm with a quorum present.

**Approval of Agenda:**

Trustee Thomas made a motion to approve the agenda as presented. Trustee Plourde seconded the motion. Motion carried.

**Unfinished Business: Work on Strategic Plan**

The board worked on the strategic plan both in a large group and in breakout groups.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Team Reports:**

The reports were reviewed and questions answered. Suzann sought board input to establish reopening guidelines for the library that would be separate from District status. Trustee Plourde suggested that she meet with District Administrator Waski. Informal discussion was held, with the understanding that the issue would be on the agenda next month. An overview on how holds work was also presented. Trustee Carvin asked if a bigger investment in digital providers like Libby would make items available sooner. Suzann explained that those items are SCLS purchases and therefore it is difficult to increase individual item availability at a local level.

**Friends Report:**

The group did not meet this month.

### **Financial Review & Approval of Invoices:**

The reports were presented. Suzann pointed out the large ticket item, the office cubes, on the invoice list. Trustee Tabaka made a motion to approve the reports as presented. Trustee Harrigan seconded the motion. Motion carried.

### **Unfinished Business: Update on Fundraising Campaign:**

- 100 Extraordinary Women quick start campaign is about 75% complete
- A sizeable donation to the Phase II project was pledged by two industry and community leaders
- Ron Buholzer was singled out for his valuable help on the campaign

### **New Business: Consideration of the 2021 Holiday Calendar**

The draft calendar was distributed. Trustee Plourde noticed the omission of Cheese Days from the calendar. Trustee Grenzow made a motion to approve the calendar as corrected. Trustee Carvin seconded the motion. Motion carried.

### **New Business: Consideration of the Strategic Planning Process:**

Board members noted that they would prefer to have strategic planning sessions and board meetings on separate evenings. Suzann will contact Victoria to determine if the next planning session is to be board only, staff only, or a combination thereof.

### **Business from Trustees:**

None.

### **Adjournment:**

Trustee Carvin made a motion to adjourn at 7:54pm. Trustee Plourde seconded the motion.