



Board of Trustees Meeting

February 25, 2021

Members:

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

Vice-president Harrigan called the meeting of the Monroe Public Library Board of Trustees to order at 7:02pm with a quorum present.

Approval of Agenda:

Trustee Carvin made a motion to approve the agenda as presented. Trustee Grenzow seconded the motion. Motion carried.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Goray made a motion to approve the minutes of the January 28th meeting as presented. Trustee Thomas seconded the motion. Motion carried.

Team Reports:

The reports were reviewed and questions answered. Explanations of *unique* and *self-directed* were given. Brief discussion was held on the topics of restrooms and digital library cards.

Friends Report:

The group did not meet this month.

Financial Review & Approval of Invoices:

The reports were presented. A possible double charge by Piggly Wiggly was identified. Trustee Carvin made a motion to approve the reports as presented. Trustee Grenzow seconded the motion. Motion carried.

Unfinished Business: Update on COVID Operations:

Upcoming staff vaccinations were discussed. The admin team is regularly reviewing our status.

Unfinished Business: Fundraising Update

The campaign committee is preparing an updated mailing to the Honorary Committee and also a blanket mailing to Monroe businesses. Things are continuing to go well as *100 Extraordinary Women* wraps up.

New Business: Consideration of Revised Policy on Public Health Emergencies

General language about opening to the public when the activity level reaches Medium or lower was added. Trustee Carvin made a motion approve the policy as presented. Trustee Tabaka seconded the motion. Motion carried.

New Business: Consideration of Revised Policy on Circulation

A word was removed to make electronic substitutes for the library card acceptable. Trustee Tabaka made a motion approve the policy as presented. Trustee Plourde seconded the motion. Motion carried.

New Business: Authorization to Pay Dimension IV Expenses from LGIP

Suzann asked to have standing authorization to pay these invoices from LGIP, much like that we have for The Sweeney Group. Trustee Carvin made a motion approve this practice. Trustee Thomas seconded the motion. Motion carried.

New Business: Authorization to Reimburse Campaign Expenses

Suzann asked to hold back expenses such as postage and supplies from campaign revenue. Trustee Grenzow made a motion approve this practice. Trustee Plourde seconded the motion. Motion carried.

Business from Trustees:

None.

Adjournment:

Trustee Plourde made a motion to adjourn at 7:46pm. Trustee Carvin seconded the motion. Motion carried.