



Board of Trustees Meeting

March 25, 2021

Members:	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jim Plourde	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Staff:		
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Call to Order:

Vice-president Harrigan called the meeting of the Monroe Public Library Board of Trustees to order at 7:02pm with a quorum present.

Approval of Agenda:

Trustee Carvin made a motion to approve the agenda as presented. Trustee Thomas seconded the motion. Motion carried.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Thomas made a motion to approve the minutes of the February 25th meeting as presented. Trustee Goray seconded the motion. Motion carried.

Team Reports:

The reports were reviewed and questions answered.

Friends Report:

The group did not meet this month.

Financial Review & Approval of Invoices:

The reports were presented. Trustee Plourde made a motion to approve the reports as presented. Trustee Tabaka seconded the motion. Motion carried.

Unfinished Business: Update on COVID Operations:

Upcoming staff vaccinations were discussed. The admin team is regularly reviewing our status.

Unfinished Business: Fundraising Update

100 Extraordinary Women has wrapped up. The campaign continues to near its goal.

New Business: Revised Normal Opening Hours

Suzann recommends that the library close an hour earlier Monday-Thursday. A heat map was shared, showing normal library traffic. Trustee Carvin made a motion to change the normal operating hours to 9am-8pm, Monday through Thursday. Trustee Grenzow seconded the motion. Motion carried.

New Business: Consideration of Practice for Mask Wear

Discussion was held regarding mask wear by patrons and the library team. Trustee Tabaka made a motion to table the item. Trustee Thomas seconded the motion. Motion carried.

New Business: Consideration of Practice for Unattended Minor Patrons

Suzann noted staff concern over after-school student rushes if the library reopens before the school year ends. The administrative team feels summer traffic by students is light enough to handle. Kid Concierge will continue to be offered, and holds may be picked up. Trustee Goray made a motion to require youth 15 and under to be accompanied by a parent/guardian until the end of the school year. Trustee Thomas seconded the motion. Motion carried.

Business from Trustees:

Trustee Plourde noted that he was leaving the school board and therefore the library board. He will be missed!

Adjournment:

Trustee Plourde made a motion to adjourn at 7:56pm. Trustee Carvin seconded the motion. Motion carried.