



# Board of Trustees Meeting

August 26, 2021

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Teri Ellefson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

Vice-president Harrigan called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:05pm with a quorum present.

**Approval of Agenda:**

Trustee Carvin made a motion to approve the agenda as presented. Trustee Thomas seconded the motion. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Carvin made a motion to approve the minutes of the July 22<sup>nd</sup> meeting as amended to reflect Trustee Harrigan's absence. Trustee Grenzow seconded the motion. The motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held. Questions about Phase II construction were posed and answered.

### **Friends Group Report:**

The Friends did not meet.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of July.

- The LGIP account balance was reported at \$74,634.45.
- The MPL Gift & Special Fund account balance was reported at \$25,916.29.
- The SCLS Foundation report balance was reported at \$661,426.48.
- The list of invoices was distributed.

Questions were asked about digital options to replace traditional microfilm. Trustee Thomas made a motion to approve the invoices as presented. Trustee Tabaka seconded the motion. The motion carried.

### **Unfinished Business: Update on COVID Operations**

A brief update of the situation was given, highlighting the upward trend in local statistics. No changes were recommended at this time.

### **New Business: Consideration of Revised Policy on Library Behavior**

A clause barring food was added. The paragraph about library theft was stricken, as it is duplicated in another policy. Trustee Carvin made a motion to approve the policy as amended. Trustee Thomas seconded the motion. The motion carried.

### **Business from Trustees:**

Next meeting is at 7pm on Thursday, September 23rd in the 2<sup>nd</sup> floor meeting room.

### **Adjournment:**

Trustee Tabaka made a motion to adjourn at 7:45pm. Trustee Grenzow seconded the motion.