



# Board of Trustees Meeting

September 23, 2021

## Members:

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## Call to Order:

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:05pm with a quorum present.

## Approval of Agenda:

Trustee Carvin made a motion to approve the agenda as presented. Trustee Goray seconded the motion. Motion carried.

## Public Comment:

None.

## Board Correspondence:

None.

## Approval of Minutes:

Trustee Tabaka made a motion to approve the minutes of the August 26<sup>th</sup> meeting(s) as presented. Trustee Goray seconded the motion. The motion carried.

## Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

## Friends Group Report:

The group did not meet this month.

**Financial Review:**

The financial reports were reviewed with the following balances at the end of August:

- The LGIP account balance was reported at \$74,637.42.
- The MPL Gift & Special Fund account balance was reported at \$14,184.06
- The SCLS Foundation report balance was reported at \$682,303.89.
- The list of invoices was distributed.

Trustee Goray made a motion to approve the invoices as presented. Trustee Harrigan seconded the motion. The motion carried.

**Unfinished Business: Consideration of COVID Precautions**

The Trustees reviewed current COVID protocols and determined that no changes were needed.

**New Business: Board Meeting Dates for the Remainder of 2021**

It was determined that the November meeting would be cancelled and that the December meeting would be held on the 16<sup>th</sup> (the 3<sup>rd</sup> Thursday).

**New Business: Consideration of Maximum Fines**

Suzann determined that the matter in question was procedural and a policy revision was unneeded.

**Business from Trustees:**

Next meeting is at 7pm on Thursday, October 28th via Zoom.

**Adjournment:**

Trustee Carvin made a motion to adjourn at 7:23pm. Trustee Grenzow seconded the motion.