



Board of Trustees Meeting

October 28, 2021

Members:

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:01pm with a quorum present.

Approval of Agenda:

Suzann asked that item 10E be removed. Trustee Carvin made a motion to approve the agenda as amended. Trustee Goray seconded the motion. Motion carried.

Public Comment:

None.

Board Correspondence:

The Board received 3 letters, which were distributed to them electronically. The correspondents were Linda Garrow, Diane Kubly, and Mr. & Mrs. LaVern F. Isely. Discussion was reserved for a later agenda item.

Approval of Minutes:

Trustee Goray made a motion to approve the minutes of the September 23rd meeting(s) as presented. Trustee Tabaka seconded the motion. The motion carried.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The group met earlier in the evening. They approved a \$5000 donation for the Most Wanted collection. A new board member, young Charlotte Peters, was present.

Financial Review:

The financial reports were reviewed with the following balances at the end of September.

- The LGIP account balance was reported at \$74,637.42.
- The MPL Gift & Special Fund account balance was reported at \$12,945.06.
- The SCLS Foundation report balance was reported at \$663,632.62.
- The list of invoices was distributed.

Trustee Carvin made a motion to approve the invoices as presented. Trustee Grenzow seconded the motion. The motion carried.

Unfinished Business: Consideration of COVID Precautions

The administrative team provided statistics, a services overview, current WDHS data, and feedback from both Trustee Leverton and Trustee Thomas. A lengthy discussion followed, which included questions from the Board.

Trustee Carvin made a motion to have the library work on a protocol for limited, appointment-based access, and for the Board to review that information at a meeting in approximately two weeks. Trustee Tabaka seconded the motion. The motion carried.

New Business: Election of Officers

Trustee Carvin made a motion to nominate President Cummings as President. Trustee Goray seconded the motion. The motion carried. President Cummings made a motion to nominate Trustee Harrigan as Vice-president. Trustee Grenzow seconded the motion. The motion carried.

New Business: Holiday Dates for 2022

The Board reviewed the proposed calendar. President Cummings made a motion to approve the calendar as proposed. Trustee Carvin seconded the motion. The motion carried.

New Business: Consideration of "Most Wanted" Funding

The Most Wanted program is being transitioned from Friends sponsorship to the general fund budget. \$5000 was requested to be transferred from LGIP to assist with the transition. Trustee Carvin made a motion to transfer the requested funds from LGIP. Trustee Harrigan seconded the motion. The motion carried.

New Business: Consideration of SCLS Foundation Investment

The Board's investment lost almost \$20,000 in September, representing 3% of the total amount. Several trustees mentioned a specific market fluctuation that may account for it. The item was tabled and will be discussed at the meeting in two weeks. The October performance will be known by then.

Business from Trustees:

Suzann will send a Doodle poll to determine the date and time of the next meeting.

Adjournment:

Trustee Goray made a motion to adjourn at 8:33pm. Trustee Tabaka seconded the motion.