



# Board of Trustees Meeting

March 24, 2022

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

Vice-president Harrigan called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:04pm with a quorum present.

**Approval of Agenda:**

Trustee Goray made a motion to approve the agenda as presented. Trustee Grenzow seconded the motion. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Goray made a motion to approve the minutes of the of the February 24<sup>th</sup> and March 10<sup>th</sup> meeting(s) as presented. Trustee Tabaka seconded the motion. The motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held.

**Friends Group Report:**

The Friends have not met, but are reviewing scholarship applications.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of February.

- The LGIP account balance was reported at \$69,660.58.
- The MPL Gift & Special Fund account balance was reported at \$27,940.40.
- The SCLS Foundation report balance was reported at \$649,992.85.
- The list of invoices was distributed.

Trustee Tabaka made a motion to approve the invoices as presented. Trustee Grenzow seconded the motion. The motion carried.

### **Unfinished Business: Update on Building Project**

The building committee met in person on March 14<sup>th</sup>. They took care of housekeeping for future meetings, discussed the current construction environment, and determined how to handle suggestions for the project scope. The next meeting will be April 4.

### **Unfinished Business: Consideration of COVID Precautions**

Patron traffic and circulation for the first few days of being open have been better than expected. The team has heard some very positive comments. The percentage of staff opting to wear masks is about 50%. The first “safe environment” appointment has been booked.

### **Business from Trustees and Future Agenda Items:**

Next meeting is at 7pm on Thursday, April 28<sup>th</sup>.

### **Adjournment:**

Trustee Grenzow made a motion to adjourn at 7:17pm. Trustee Goray. seconded the motion.