



# Board of Trustees Meeting

May 26, 2022

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dan Harrigan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joe Leverton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:01pm with a quorum present.

**Approval of Agenda:**

Trustee Thomas made a motion to approve the agenda as presented. Trustee Tabaka seconded the motion. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Ellefson made a motion to approve the minutes of the April meeting(s) as presented. Trustee Thomas seconded the motion. The motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held. Details on the outdoor circulation lockers and the Dimension IV meeting were provided.

### **Friends Group Report:**

The group did not meet this month.

### **Board Briefing:**

None.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of April.

- The LGIP account balance was reported at \$69,670.21.
- The MPL Gift & Special Fund account balance was reported at \$24,003.67.
- The SCLS Foundation report balance was reported at \$616,486.95.
- The list of invoices was distributed.

Trustee Thomas made a motion to approve the invoices as presented. Trustee Tabaka seconded the motion. The motion carried.

### **Unfinished Business: Update on Building Project**

Dimension IV has completed much of the new estimate, but will need to provide specifics for certain choices, such as the location of the reading room, before the building committee can meet.

### **Unfinished Business: Consideration of COVID Precautions**

The numbers in Green County are somewhat higher than we expected. Continued monitoring through the summer is planned. Monkeypox was briefly discussed.

### **New Business: Consideration of Investment in the SCLS Foundation**

Trustees discussed recent losses in the SCLS Foundation investment.

Trustee Thomas made a motion to leave the investment in place. Trustee Ellefson seconded the motion. The motion carried.

### **New Business: Consideration of 2022-23 Budget**

A flat budget was presented for approval. Some utilities are expected to go up. Suzann pointed out the change in available line items. Payroll and benefit line items were not presented, as these are calculated at the District level.

Trustee Cummings made a motion to approve the 2022-23 budget as presented. Trustee Thomas seconded the motion. The motion carried.

### **New Business: Compensation Recommendations for Exempt Staff and Pages**

The ad hoc compensation committee did meet to begin work on a scale system for exempt staff. However, the District recently approved a 4.7% raise for exempt staff and administration. The committee felt that would provide a larger increase. Other employees will have their wages set by contract between MASS and the District.

Jeff discussed the need to increase the wage scale for pages to remain competitive in the community. The pages have also been a tremendous help during COVID, stepping out of their typical duties with a good attitude. Suzann recommended that the lead page position start at \$12/hour and the regular page positions start at \$10/hour. Both current pages would be immediately raised to those levels, and receive a 4.7% increase beginning in July. The hiring of a new page is underway. The successful candidate would start at \$10/hour but will NOT receive an increase in July.

Trustee Thomas made a motion to accept the ad hoc committee's recommendation to go with the District's salary increase this year and have the committee continue their work; as well as the presented plan for page compensation. Trustee Tabaka seconded the motion. The motion carried.

**Business from Trustees and Future Agenda Items:**

Next meeting is at 7pm on Thursday, June 23rd in the 2<sup>nd</sup> floor meeting room.

**Adjournment:**

Trustee Ellefson made a motion to adjourn at 7:39 pm. Trustee Tabaka seconded the motion.