



A Place to Gather & Grow

Board of Trustees Meeting

September 8, 2022

Members:

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dan Harrigan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
VACANT	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Call to Order:

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:00pm with a quorum present. Former Trustee and current Building Committee member Jim Plourde was also in attendance.

Approval of Agenda:

Trustee Carvin made a motion to approve the agenda as presented. Trustee Goray seconded the motion. Motion carried.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Thomas made a motion to approve the minutes of the July meeting(s) as presented. Trustee Ellefson seconded the motion. The motion carried.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The group met recently, approving items for Youth Services and donating money to refurbish the staff conference room and staff lounge.

Financial Review:

The financial reports were reviewed with the following balances at the end of July.

- The LGIP account balance was reported at \$69,871.45.
- The MPL Gift & Special Fund account balance was reported at \$39,876.73.
- The SCLS Foundation report balance was reported at \$605,862.71.
- The list of invoices was distributed.

Trustee Carvin made a motion to approve the invoices as presented. Trustee Thomas seconded the motion. The motion carried.

Unfinished Business: Consideration of Infectious Disease Protocol

A brief discussion regarding trends for COVID-19 and monkeypox was held. No action was taken.

Unfinished Business: Formal Recommendation of Board Candidate

Trustee Goray made a motion to recommend to the Board of Education that Ellen Hossman be appointed as a trustee. Trustee Tabaka seconded the motion. The motion carried.

New Business: Consideration of Building Project Strategy

Suzann and Jim Plourde discussed their meeting with Dimension IV representatives with regard to the issue of the estimate being roughly equal to available funds. Dimension IV noted that the estimate included a 25% contingency. The representatives are seeing costs come down. Lastly, the project's structure and timeline allow for specific items to be postponed if a funding issue arises. Trustees voice no concerns with this.

New Business: Consideration of Building Project Scope

Suzann reviewed the scope with the trustees. The only significant change is the relocation of the quiet reading room.

New Business: Board Feedback on Kanopy

Several Trustees were able to demo Kanopy, along with staff. The trustees offered positive feedback. Suzann answered a trustee's question by reiterating that there are no fees to library patrons.

Business from Trustees and Future Agenda Items:

Next meeting is at 7pm on Thursday, September 22 in the 2nd floor meeting room. President Cummings brought up a trustee workshop she attended on parliamentary procedure. She learned that the library does not need to have seconds for trustees' motions. This will be added to the next board agenda.

Adjournment:

Trustee Ellefson made a motion to adjourn at 7:36 pm. Trustee Tabaka seconded the motion.