



MONROE  
PUBLIC  
LIBRARY  
*A Place to Gather & Grow*

# Board of Trustees Meeting

November 17, 2022

## **Members:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## **Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## **Call to Order:**

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:01pm with a quorum present.

## **Approval of Agenda:**

Trustee Carvin made a motion to approve the agenda as presented. Motion carried.

## **Public Comment:**

None.

## **Board Correspondence:**

None.

## **Approval of Minutes:**

Trustee Thomas made a motion to approve the minutes of the October meeting(s) as presented. The motion carried.

## **Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held. Suzann noted that the budget is 32% spent, which is 6% below normal.

## **Friends Group Report:**

The group did not meet this month.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of October:

- The LGIP account balance was reported at \$68,849.78.
- The MPL Gift & Special Fund account balance was reported at \$33,515.75.
- The SCLS Foundation report balance was reported at \$560,909.49.
- The list of invoices was distributed.

Trustee Carvin made a motion to approve the invoices as presented. The motion carried.

### **Unfinished Business: Update on Building Project**

The most recent building committee meeting was on Monday. The estimate has moved from \$1.75 million to \$1.79 million. However, some of the added items are now included in that estimate. For example, we will likely forgo the landscaping at this time, so that will reduce the estimate by \$150,000 alone. We still on target for a March or April start. Plans for updating donors were shared.

### **Unfinished Business: Consideration of Investment in SCLS Foundation**

Although the investment is up this month up, concerns over losses remain. The Board asked about the liquidity of both the SCLS Foundation and LGIP. After a lengthy discussion, Trustee Hossman made a motion transfer 50% of the SCLS Foundation balance to LGIP as soon as possible. The motion carried.

### **Unfinished Business: Consideration of Patron Fees**

This item was tabled from the October meeting. Suzann and Jeff explained patron fees versus patron fines and what the library is able to do and not do with regard to fees assessed for materials.

### **New Business: Consideration of Library Logo**

Laura S. joined the meeting. She has been working on design concepts for a year. A selection and approval have become urgent for the building project. Laura discussed her process, logo concept, logo variants, font choice, and color wheel. President Cummings moved to approve as presented. The motion carried.

### **New Business: Consideration of Request to Host a NARCAN Dispenser**

Jeff re-joined the meeting. Green County Human Services has asked us to host a dispenser, which GCHS will keep supplied. Jeff showed the dispenser to the Board and answered a few questions. Trustee Thomas moved to host the dispenser. The motion carried.

### **Business from Trustees & Future Agenda Items**

Trustee Ellefson asked that the board receive an update on the patron who appeared at the October meeting. The next meeting will be December 15 in the 2<sup>nd</sup> floor program room.

### **Adjournment:**

Trustee Hossman made a motion to adjourn at 7:44pm. Trustees took a tour of the newly facelifted staff conference room and staff lounge made possible through the generosity of the Friends.