



# Board of Trustees Meeting

December 15, 2022

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Call to Order:**

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:02pm with a quorum present.

**Approval of Agenda:**

Trustee Ellefson made a motion to approve the agenda as presented. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Carvin made a motion to approve the minutes of the November meeting(s) as presented. The motion carried.

**New Business: Superintendent Figueroa Visit & Discussion**

Superintendent Figueroa brought forth an idea from the community referendum discussions to combine the public and high school libraries when the new high school opens in 2025. Several board members asked questions. The consensus was that the board will want to call a couple of special meetings in early January to fully explore the idea. Superintendent Figueroa thanked the board and sat through the remainder of the meeting as a guest.

### **Team Reports:**

The Director's Report, including the department updates, was reviewed and a brief discussion was held.

### **Friends Group Report:**

The group did not meet this month.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of November:

- The LGIP account balance was reported at \$44,800.51.
- The MPL Gift & Special Fund account balance was reported at \$57,003.31.
- The SCLS Foundation report balance was reported at \$295,697.80.
- The list of invoices was not available.

### **Unfinished Business: Update on Building Project**

Suzann shared that the bidding documents are ready and the process can launch as soon as the board is set to go. A reception for the 100 Extraordinary Women from the campaign was held earlier in the day. The money the board opted to move from the Foundation to LGIP has been transferred, although the transaction appears only in the Foundation statement distributed in the packet.

### **Unfinished Business: Update on Patron Issue**

The patron who appeared at the October meeting and spoke with the Board remains unsatisfied. Suzann and Andrea met with her, but the questions she is asking can't be answered. She has continued to make contact with Suzann, though apologies have been repeatedly made. A trustee reiterated that this was a donation, not a loan. Trustee Thomas moved that President Cummings and Suzann block the patron's number on Suzann's personal phone, send a letter to the patron, and stated that Suzann should not engage in any further communication with her (in regard to this specific matter). Motion carried.

### **New Business (continued): Change of Board Meeting Time**

With the library now closing at 8pm, it is occasionally difficult to complete Board business before closing. Suzann stated that the Friends group is willing to move its meeting to 5:30pm, enabling the Board to move its meeting to 6:30pm. Trustee Tabaka moved to make the change. Motion carried.

### **Business from Trustees and Future Agenda Items:**

Next regular meeting is at 6:30pm on Thursday, January 26th in the 2<sup>nd</sup> floor meeting room. At least one interim virtual meeting will be scheduled in early January.

### **Adjournment:**

Trustee Thomas made a motion to adjourn at 7:52 pm.