



# Board of Trustees Meeting

January 26, 2023

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

Vice-president Tabaka called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:32pm with a quorum present.

**Approval of Agenda:**

Trustee Thomas made a motion to approve the agenda as presented. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Carvin made a motion to approve the minutes of the December meeting(s) as presented. The motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held. Questions were answered.

**Friends Group Report:**

The group did not meet this month.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of December.

- The LGIP account balance was reported at \$325,907.54.
- The MPL Gift & Special Fund account balance was reported at \$46,270.38.
- The SCLS Foundation report balance was reported at \$286,724.50.
- The list of invoices was distributed.

Trustee Thomas made a motion to approve the invoices as presented. The motion carried.

### **Unfinished Business: Consideration of Relocation Proposal**

The proposal presented by Superintendent Figueroa for the public library to move to the new high school and operate as a joint school/public library was reviewed. Suzann distributed an opinion from architect Ray White of Dimension IV that it would cost around \$12 million to create a new space with similar square footage. This estimate was based upon the average cost per square foot expected for the new high school, provided by the District. Trustee Goray moved to decline the proposal. The motion carried.

### **Unfinished Business: Update on Building Project & Campaign**

Suzann shared with the board that a misunderstanding had occurred regarding the amount of the Klondike/Colony Brands Foundation contribution to the campaign. The total donation amount was understood to be \$1 million, but has been clarified by the donors as \$500k. This represents a substantial setback in the project, as we were on the cusp of bidding. Those present shared ideas for moving forward. Suzann was also asked to contact Jodi Sweeney.

### **New Business: Deposits of Campaign Funds**

Campaign deposits continue to trickle in as donors fulfill their pledges. The board was presented with two choices for deposit. Trustee Hossman moved to direct campaign deposits to LGIP. The motion carried.

### **New Business: Review of Policy on Collection Development & Maintenance**

No changes were recommended. Trustee Hossman moved affirm the policy. The motion carried.

### **New Business: Review of Policy on Special Collections**

No changes were recommended. Trustee Hossman moved affirm the policy. The motion carried.

### **New Business: Set Zoom Meeting for Approval of Annual Report**

The board determined it was better to postpone setting the date until after the draft report was near completion.

### **Business from Trustees and Future Agenda Items:**

Next meeting is at 6:30pm on Thursday, February 24 in the 2<sup>nd</sup> floor meeting room.

**Adjournment:**

Trustee Ellefson made a motion to adjourn at 7:38pm.