



A Place to Gather & Grow

# Board of Trustees Meeting

February 23, 2023

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Call to Order:**

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:32pm with a quorum present.

**Approval of Agenda:**

Trustee Goray made a motion to approve the agenda as presented. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Carvin made a motion to approve the minutes of the January regular meeting (as amended) and February special meeting (as presented). The motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held. Suzann provided more detail on malfunction ticket tool upon request.

**Friends Group Report:**

The group did not meet.

**Financial Review:**

The financial reports were reviewed with the following balances at the end of January.

- The LGIP account balance was reported at \$327,087.61.
- The MPL Gift & Special Fund account balance was reported at \$47,964.62.
- The SCLS Foundation report balance was reported at \$300,773.88.
- The list of invoices was shared.

Trustee Carvin made a motion to approve the invoices as presented. The motion carried.

### **Unfinished Business: Update on Building Project**

Suzann and Andrea met with fundraiser Jodi Sweeney regarding the status of the primary donation. She immediately began strategizing. The gist of that strategy was shared with the board. Dimension IV was notified of the decision to decline the District's offer to move the library's location, as well as the funding issue. They will finish the bid documents and provide any requested assistance. It was noted that if the funding can be straightened out in the next three months, construction could still be substantially completed this year.

Before the next board meeting, the library team will work with Jodi, meet with several key people to plan donor communication on status, disseminate that communication, and determine available reserves in the District fund balance. Suzann requested a board representative with daytime availability to assist as needed. Trustee Carvin volunteered.

*Note: Trustee Carvin needed to depart the meeting at this juncture.*

### **New Business: Review of Policy on Requests for Materials Reconsideration**

Clarifying language on the process at the board level was suggested. Suzann also suggested striking the final paragraph referring to the American Library Association. The mention of the organization is sometimes a trigger for those seeking censorship, and she felt that the reference might imply support of all of the organization's positions.

Trustee Tabaka made a motion to revise the policy as amended. The motion carried.

### **New Business: Review of Policy on Technology Instruction**

No changes were recommended.

Trustee Thomas made a motion to affirm the policy as presented. The motion carried.

### **New Business: Review of Policy on Library Closures**

Suzann described the confusion on the status of District offices during the previous fortnight's weather closures. She recommended clarifying language as a result.

Trustee Thomas made a motion to revise the policy as presented. The motion carried.

### **New Business: Consideration of Memorial Donation**

Suzann noted that Anita Huffman recently lost her husband. Anita served on the board for over thirty years, many of those as president. Suzann asked if a memorial donation might be appropriate.

Trustee Hossman made a motion to send \$250 to one of the suggested memorial recipients, with the money to come from the gift fund. The motion carried.

### **Business from Trustees and Future Agenda Items:**

Next meeting is at 6:30pm on Thursday, March 23 in the 2<sup>nd</sup> floor meeting room.

**Adjournment:**

Trustee Hossman made a motion to adjourn at 7:05pm.