



Board of Trustees Meeting

March 23, 2023

Members:

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cathy Goray	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:33pm with a quorum present.

Approval of Agenda:

Trustee Carvin made a motion to approve the agenda as presented. Motion carried.

Public Comment:

None.

Board Correspondence:

The Huffman family sent a thank you note for the memorial donation.

Approval of Minutes:

Trustee Carvin made a motion to approve the minutes of the February 23rd meeting(s) as presented. The motion carried.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The group did not meet but is evaluating their scholarship applicants.

Financial Review:

The financial reports were reviewed with the following balances at the end of February.

- The LGIP account balance was reported at \$310,031.08.
- The MPL Gift & Special Fund account balance was reported at \$67,141.34.
- The SCLS Foundation report balance was reported at \$293,659.13.
- The list of invoices was distributed.

Trustee Carvin made a motion to approve the invoices as presented. The motion carried.

Unfinished Business: Update on Building Project and Campaign

Suzann detailed events of the past month, including meetings with Ron Spielman, Jodi Sweeney, and District Administration. Items to be designated as alternates during the bidding process are being identified. Fund balance currently is enough to cover the shortfall, but we want to use as little of that as possible. Sweeney recommends returning to both Klondike and Colony Brands Foundation. It seems unlikely that the District will share the cost of replacing the front doors. Trustees advised waiting a little longer before updating donors, so there will be more information to share.

New Business: Review of Policy on Exam Proctoring

Trustee Tabaka made a motion to approve the policy as revised. The motion carried.

New Business: Review of Fee Schedule

Trustee Carvin made a motion to approve the policy as amended to include charges for lost items. The motion carried.

New Business: Consideration of Outdoor Electronic Signage

The item was tabled due to Trustee Thomas' illness.

New Business: Consideration of Closure May 27 & 30

Due to the move of SCLS to a new building, most technological services will be unavailable May 27 – 30. Suzann asked for the authorization to decide whether to be open to the public, as more information becomes available. Trustee Tabaka made a motion to authorize Suzann to decide the matter. The motion carried.

Business from Trustees and Future Agenda Items:

The consideration of outdoor electronic signage will appear on next month's agenda. Next meeting is at 6:30pm on Thursday, April 27 in the 2nd floor meeting room.

Adjournment:

Trustee Harrigan made a motion to adjourn at 7:10pm.