



# Board of Trustees Meeting

May 25, 2023

**Members:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/> delayed arrival
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dan Harrigan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Pond	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Call to Order:**

Vice-president Tabaka called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:40 with a quorum present.

**Approval of Agenda:**

Trustee Carvin made a motion to approve the agenda as presented. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Approval of Minutes:**

Trustee Thomas made a motion to approve the minutes of the May 4th meeting(s) as presented. The motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held.

**Friends Group Report:**

The group did not meet.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of April 2023.

- The LGIP account balance was reported at \$344,702.18.
- The MPL Gift & Special Fund account balance was reported at \$15,953.65.
- The SCLS Foundation report balance was reported at \$300,513.20.
- The list of invoices was distributed.

Trustee Thomas made a motion to approve the invoices as presented. The motion carried.

### **Unfinished Business: Update on Building Project & Campaign**

Suzann and Heidi share information on their most recent meeting with Dimension IV. The most difficult part right now is pinpointing the actual project cost and the fund balance available with the District. Checks have been requested from the two largest donors.

### **New Business: Review of Policy on Volunteers**

No changes were recommended by Suzann or suggested by the Board.

### **New Business: Review of Policy on Library Closures**

No changes were recommended by Suzann or suggested by the Board.

### **New Business: Consideration of Outdoor Electric Signage**

Trustee Thomas shared additional information she had gathered. The Board understands the steps needed. No action was taken, considering the upcoming building project.

### **New Business: Consideration of FY 2023-24 Budget**

Suzann presented the general fund budget. This includes salaries, benefits, and building & grounds items outside the library's control. Trustee Hossman made a motion to approve the budget as presented. The motion carried.

### **Business from Trustees and Future Agenda Items:**

Next meeting is at 6:30pm on Thursday, June 22 in the 2<sup>nd</sup> floor meeting room.

### **Adjournment:**

Trustee Goray made a motion to adjourn at 7:40 pm.