



Meeting Minutes Board of Trustees

July 27, 2023 | 6:30pm | Library

Trustees:

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dan Harrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Call to Order:

Vice-president Tabaka called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:31pm with a quorum present.

Approval of Agenda:

Trustee Thomas made a motion to approve the agenda as presented. Motion carried.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Hossman made a motion to approve the minutes of the June meeting(s) as presented. The motion carried.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held. Topics included the Trustee opening, internal hiring, and book club email.

Friends Group Report:

The group did not meet this month.

Financial Review:

The financial reports were reviewed with the following balances at the end of June.

- The LGIP account balance was reported at \$858,079.58.
- The MPL Gift & Special Fund account balance was reported at \$15,909.51.
- The SCLS Foundation report balance was reported at \$311, 464.77.
- The list of invoices was distributed.

Trustee Carvin made a motion to approve the invoices as presented. The motion carried.

Unfinished Business: Update on Building Project & Campaign

Trustee Hossman made a motion to approve a message to donors in two phases. The motion carried. The revised schedule and other updates were discussed. Trustee Thomas made a motion to approve final construction documents. The motion carried.

New Business: Review of *Policy on Homebound Delivery*

Trustee Grenzow made a motion to approve affirm the policy as presented. The motion carried.

New Business: Review of *Policy on Gift Deposit Accounts*

Trustee Grenzow made a motion to approve affirm the policy as presented. The motion carried.

Business from Trustees and Future Agenda Items:

Next meeting is at 6:30pm on Thursday, August 24th in the 2nd floor meeting room.

Adjournment:

Trustee Ellefson made a motion to adjourn at 7:06pm.