



# Board of Trustees Meeting

August 24, 2023

**Trustees:**

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane Grenzow	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Hossman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Tabaka	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bobbie Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
VACANT SEAT		

**Staff:**

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Laura Schmiedicke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Schmitz	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Call to Order:**

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:29pm with a quorum present.

**Approval of Agenda:**

Trustee Goray made a motion to approve the agenda as presented. Motion carried.

**Public Comment:**

None.

**Board Correspondence:**

None.

**Library Board Interviews:**

Interviews for trustee positions were held with Gary Neuenschwander, Stacy Cavanaugh, and Teresa Page.

**Approval of Minutes:**

Trustee Ellefson made a motion to approve the minutes of the July meeting(s) as presented. The motion carried.

**Director's Report:**

The Director's Report, including the department updates, was reviewed and discussion was held.

**Friends Group Report:**

The group did not meet.

**Financial Review:**

The financial reports were reviewed with the following balances at the end of July:

- The LGIP account balance was reported at \$861,834.32.
- The MPL Gift & Special Fund account balance was reported at \$14,432.49.
- The SCLS Foundation report balance was reported at \$318,702.86.
- The list of invoices was distributed.

Trustee Carvin made a motion to approve the invoices as presented. The motion carried.

**Unfinished Business: Update on Building Project and Campaign**

Much progress was made during the month. A meeting with District administration was fruitful in determining a spending limit. The project will be sent out for bid within the next seven days. The available funds are approximately \$230,000 short of the estimate, but all agreed that the bidding process will provide firmer details. The Foundation funds are also rebounding. A donor message will be sent out before the next meeting.

**New Business: Review of *Policy on Photography***

No changes were recommended. Trustee Thomas made a motion to amend the policy as discussed. Motion carried.

**New Business: Review of *Policy on Unattended Children***

No changes were recommended. Trustee Grenzow made a motion to affirm the policy as presented. Motion carried.

**New Business: Selection of Candidate for Recommendation**

The trustees discussed the attributes of the candidates and the needs of the board. A candidate was selected. Trustee Grenzow resigned, making another trustee position available. Trustee Goray made a motion to recommend that the Board of Education appoint Gary Neuenschwander and Stacy Cavanaugh to the library board. Motion carried.

**Business from Trustees and Future Agenda Items:**

The next meeting is at 6:30pm on Thursday, September 20th in the 2<sup>nd</sup> floor meeting room.

**Adjournment:**

Trustee Thomas made a motion to adjourn at 7:56pm. Motion carried.