



Meeting Minutes Board of Trustees

October 2, 2023 | 7pm | Zoom

Trustees:

	PRESENT	ABSENT
Heidi Carvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stacy Cavanaugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Cummings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teri Ellefson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Goray	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Hossman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Tabaka	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bobbie Thomas	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vacant		

Staff:

Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Pond	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Laura Schmiedicke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:01pm with a quorum present. Also present were Ray White of Dimension IV, Vince Laufenberg of McKee Associates, and Gary Neuenschwander.

Approval of Agenda:

Trustee Carvin made a motion to approve the agenda as presented. Motion carried.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Goray made a motion to approve the minutes of the August meeting as presented. The motion carried.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The next meeting will be held on October 5th.

Financial Review:

The financial reports were reviewed with the following balances at the end of August:

- The LGIP account balance was reported at \$865,722.97.
- The MPL Gift & Special Fund account balance was reported at \$14,130.51.
- The SCLS Foundation report balance was reported at \$312,975.41.
- The list of invoices was distributed.

Trustee Hossman made a motion to approve the invoices as presented. The motion carried.

Unfinished Business: Update on Building Project

After a thorough review of the bids received, a few questions, and lengthy discussion, Trustee Carvin made a motion to approve McKee Associates as the general contractor and all alternates except for alternate one and authorize Dimension IV to draw up the necessary documents. The motion carried.

New Business: Review of *Policy on Public Displays*

Trustee Hossman made a motion to affirm as presented. The motion carried.

New Business: Review of *Policy on Public Health Emergencies*

Trustee Hossman made a motion to affirm as presented. The motion carried.

New Business: Consideration of Meetings for November & December

After a short discussion, President Cummings moved to place the November meeting on hold unless needed, and moved the December meeting to the 28th. Motion carried.

New Business: Consideration of Compensation for Salaried Staff & Pages for FY2023-2024

Trustee Ellefson moved to provide the same pay adjustments as the District for the salaried staff and a 5% increase for the pages. Motion carried.

Business from Trustees and Future Agenda Items:

Next meeting is at 6:30pm on Thursday, October 26th in the 2nd floor meeting room.

Adjournment:

Trustee Goray made a motion to adjourn at 8:18pm.