



Meeting Minutes Board of Trustees

October 26, 2023 | 6:30pm | In Person

Trustees:

PRESENT

Heidi Carvin
Stacy Cavanaugh
Nicole Cummings
Teri Ellefson

Ellen Hossman
Gary Neuenschwander
John Tabaka

ABSENT

Cathy Goray

Bobbie Thomas

Staff:

PRESENT

Suzann Holland

ABSENT

Jeff Pond
Laura Schmiedicke
Andrea Schmitz

Call to Order:

President Cummings called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:31pm with a quorum present.

Approval of Agenda:

Trustee Cavanaugh made a motion to approve the agenda. The motion carried.

Public Comment:

None.

Board Correspondence:

None.

Approval of Minutes:

Trustee Cavanaugh made a motion to approve the minutes of the October 2nd meeting as presented. The motion carried.

Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

Friends Group Report:

The group is expected to meet soon.

Financial Review:

The financial reports were reviewed with the following balances at the end of September:

- The LGIP account balance was reported at \$863,636.56.
- The MPL Gift & Special Fund account balance was reported at \$19,455.74.
- The SCLS Foundation report balance was reported at \$303,261.75.
- The list of invoices was distributed.

Trustee Carvin made a motion to approve the invoices as presented. The motion carried.

Unfinished Business: Update on Building Project

Suzann reported that the construction contract is being reviewed by the District's legal counsel and that a pre-construction meeting was scheduled for the following morning.

New Business: Review of *Policy on Appropriate Library Behavior*

Trustee Carvin made a motion to approve the policy as presented. The motion carried.

New Business: Review of *Policy on Circulation*

Trustee Hossman made a motion to approve the policy as amended. The motion carried.

Business from Trustees and Future Agenda Items:

A November meeting will be called if needed. The next scheduled meeting is 6:30pm on Thursday, December 28, in the second-floor meeting room.

Adjournment:

Trustee Carvin made a motion to adjourn at 6:46pm.