



# Meeting Minutes Board of Trustees

February 22, 2024 | 6:30pm | In Person

## Trustees:

### PRESENT

Heidi Carvin  
Stacy Cavanaugh

Cathy Goray  
Ellen Hossman  
Gary Neuenschwander  
John Tabaka  
Bobbie Thomas

### ABSENT

Nicole Cummings  
Teri Ellefson

## Staff:

### PRESENT

Suzann Holland  
Jeff Pond

### ABSENT

Laura Schmiedicke  
Andrea Schmitz

## Call to Order:

Vice-president Tabaka called the regular meeting of the Monroe Public Library Board of Trustees to order at 6:36pm with a quorum present.

## Approval of Agenda:

Trustee Neuenschwander made a motion to approve the agenda. The motion carried.

## Public Comment:

None.

## Board Correspondence:

None.

## Approval of Minutes:

Trustee Goray made a motion to approve the minutes of the January meeting as presented. The motion carried.

## Director's Report:

The Director's Report, including the department updates, was reviewed and discussion was held.

## Friends Group Report:

The group is expected to meet soon.

**Financial Review:**

The financial reports were reviewed with the following balances at the end of January:

- The LGIP account balance was reported at \$727,528.60.
- The MPL Gift & Special Fund account balance was reported at \$164,064.96.
- The SCLS Foundation report balance was reported at \$329,102.05.
- The list of invoices was distributed.

Trustee Hossman made a motion to approve the invoices as presented. The motion carried.

**Unfinished Business:** Update on Building Project

Construction is moving at lightning speed. The contractor is still finding things they did not expect, such as unknown support structures. The two-week closure will commence March 4<sup>th</sup>. Questions were asked and answered.

**New Business:** *Review of Policy on Requests for Reconsideration*

A change was recommended to limit the number of items any individual or entity can request in a calendar year, with only one item submitted per request. Trustee Hossman made a motion to approve the policy as presented. The motion carried.

**New Business:** *Review of Policy on Technology Instruction*

No changes were recommended. Trustee Cavanaugh made a motion to affirm the policy as presented. The motion carried.

**Business from Trustees and Future Agenda Items:**

The next scheduled meeting is 6:30pm on Thursday, March 28, in the third-floor meeting room.

**Adjournment:**

Trustee Carvin made a motion to adjourn at 7:04pm.