

# How to Read a Book in 10 Minutes

**1. Look at the cover; what does it tell you about the book?**

**2. Read the jacket blurb or back cover or both. What does it tell you about the ...**  
book -

author-

other author opinions -

**3. Check the typeface-**

**4. Check the physical characteristics-**

**5. Read a sample:**

First chapter -

Middle -

Last -

**6. Consider the appeal factors:**

Pacing-

Frame-

Storyline-

Characterization -

**7. Consider other factors.**

Plot-

Genre-

Series-

Author-

**8. Connection to other books:**

Genre-

Similar authors/books-

Reader-