



# Board of Trustees Meeting

July 23, 2020

| <b>Members:</b>   | PRESENT                             | ABSENT                              |
|-------------------|-------------------------------------|-------------------------------------|
| Nicole Cummings   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Cathy Goray       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mary Jane Grenzow | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Dan Harrigan      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Terry Hyland      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Joe Leverton      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Jim Plourde       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| John Tabaka       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Bobbie Thomas     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| <b>Staff:</b>     |                                     |                                     |
| Suzann Holland    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Laura Schmiedicke | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Andrea Schmitz    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Jeff Pond         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

## **Call to Order:**

President Hyland called the regular meeting of the Monroe Public Library Board of Trustees to order at 7:01pm with a quorum present. Team members Suzann Holland, Andrea Schmitz, Laura Schmiedicke, and Jeff Pond were also present.

## **Approval of Agenda:**

Trustee Thomas made a motion to approve the agenda as presented. Trustee Tabaka seconded the motion. Motion carried.

## **Public Comment:**

None.

## **Board Correspondence:**

None.

## **Approval of Minutes:**

Trustee Thomas made a motion to approve the minutes of the June meeting as presented. Trustee Plourde seconded the motion. The motion carried.

## **Director's Report:**

An abbreviated team report was reviewed and discussion was held. Jeff updated the board on curbside service, Laura on social media, and Andrea on distance programming.

## **Friends Group Report:**

The Friends did not meet.

### **Financial Review:**

The financial reports were reviewed with the following balances at the end of June:

- The LGIP account balance was reported at \$148,234.48.
- The MPL Gift & Special Fund account balance was reported at \$21,296.20.
- The SCLS Foundation report balance was reported at \$719.14.
- The list of invoices was distributed.

Trustee Plourde made a motion to approve the invoices as presented. Trustee Cummings seconded the motion. The motion carried.

### **Old Business: Discussion of Fundraising Campaign**

Suzann, President Hyland, and Trustee Harrigan briefed the board on their meeting with Jodi and the Baumanns. The campaign will move ahead with a meeting of the community committee.

### **Old Business: Update on COVID-19 Operations**

As Suzann indicated earlier, things are going well and running smoothly. Traffic after reopening has been lighter than anticipated. Concierge service will continue to be offered. There have been no incidents with regard to mandatory mask-wearing on Mondays. The District will be requiring masks at all times in the schools. No change to operations is recommended at this time.

### **New Business: Consideration of Policy on Pandemics**

Feedback from board members since the packet went out led to a few changes in the policy, which is now retitled *Policy on Public Health Emergencies*. The policy will likely continue to be edited over the coming months as we see which steps the board has taken that should be permanently established. Trustee Grenzow moved to proceed with the plan amended. Trustee Tabaka seconded the motion. The motion carried.

### **Business from Trustees:**

The next meeting will be held on August 27<sup>th</sup> at 7pm.

### **Adjournment:**

Trustee Plourde made a motion to adjourn at 7:51. Trustee Tabaka seconded the motion.