



**MONROE
PUBLIC
LIBRARY**

A Place to Gather & Grow

Board of Trustees Meeting

May 18th, 2017

Members :	PRESENT	ABSENT
Nicole Cummings	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Daniel Harrigan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Terry Hyland	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suszan Jevens	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nikki Matley	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gary Neuenschwander	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrea Nolen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cathy Timm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Staff:		
Brooke Bauman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suzann Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Call to Order:

Vice-President Hyland called the May 18th regular meeting to order at 7:00 pm with a quorum present.

Approval of Agenda:

Suzann requested that the Approval of Adult Services Coordinator contract and Set non-represented salaries for the upcoming fiscal year be stricken from this month's agenda.

Trustee Jevens made a motion approve the agenda as amended. Trustee Nolen seconded the motion. Motion carried unanimously.

Welcome to Nikki!

Nikki Matley will be replacing Dan Bartholf as the representative from the Monroe Board of Education. Nikki was unable to make this meeting.

Public Comment:

Dan Bartholf made remarks about how enjoyable his time on the Board has been.

Board Correspondence:

None.

Approval of Minutes:

Trustee Wilke made a motion to approve the minutes as presented. Trustee Jevens seconded the motion. The motion carried unanimously.

Director's Report:

The Director's Report, including the Youth Services and Teen updates, was reviewed and discussion was held.

Friends Group Report:

The Friends discussed Ann's upcoming reception, a potential update to their by-laws, and the two scholarships that were presented.

Financial Review:

The financial reports were reviewed with the following balances:

The LGIP account balance was reported at \$189,084.98

The MPL Gift & Special Fund account balance was reported at \$20,276.21

The SCLS Foundation report balance was reported at \$630.86

The list of invoices was distributed.

Trustee Timm made a motion to approve the invoices as presented. Trustee Wilke seconded the motion. The motion carried unanimously.

Unfinished Business: Phase II Update

Dimension IV has been working on gathering information and taking measurements.

New Business: Consideration of Policy on Volunteers

There was one revision to the policy which is in regards to mandated community service. Discussion was held. Trustee Timm made a motion to approve the *Policy on Volunteers*. Trustee Nolen seconded the motion. Motion carried unanimously.

New Business: Consideration of Policy on Technology Instruction.

No revisions at this time. Trustee Jevens made a motion to approve the *Policy on Technology Instruction*. Trustee Wilke seconded the motion. The motion carried unanimously.

New Business: Set Budget for the Upcoming Year

Suzann distributed the proposed budget for discretionary items for the 2017-18 fiscal year. The proposal shows a slight overall decrease from the 2016-17 fiscal year. Trustee Timm inquired why the proposal did not include salary and benefit information. Suzann informed her that we have never been given that information and have historically supplied Ron Olson with just the budget for the discretionary items. Trustee Timm indicated that she could provide estimates on those figures in the future.

Suzann noted that per a previous board motion, this budget should include a 2% overall increase in order to cover the salary adjustment that the non-represented employees are scheduled to receive. Discussion was held. Trustee Wilke made a motion to approve the proposed budget for the upcoming year. Trustee Nolen seconded the motion. The motion carried unanimously.

Business from Trustees:

Next meeting is Thursday, June 15th.

Adjournment:

Trustee Jevens made a motion to adjourn at 7:57 pm. Trustee Timm seconded the motion. Motion carried unanimously.